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# INDEX

1- SAFETY INSTRUCTIONS .............................................................................................................. 8
2- SPECIFICATIONS ........................................................................................................................ 10
3- FIRST STEPS WITH YOUR PHOTOBOOTH .............................................................................. 11
   3.1 CONTENT ................................................................................................................................. 11
   3.2 INSTALLATION .......................................................................................................................... 12
   3.3 POWER SWITCH ......................................................................................................................... 12
4- CONNECTIONS ............................................................................................................................ 13
   4.1 CONTROL BOARD ..................................................................................................................... 13
   4.2 ACCESSING THE CONTROL BOARD ....................................................................................... 14
   4.3 LAND CABLE RJ45 ETHERNET (INTERNET) ........................................................................... 17
   4.4 PC WIRING ................................................................................................................................. 18
   4.5 PRINTER ................................................................................................................................... 19
   4.6 HOW TO TAKE THE PRINTER OUT OF THE PHOTOBOOTH ............................................... 20
   4.7 USER CONNECTIONS ............................................................................................................... 21
   4.8 GENERAL ................................................................................................................................ 22
   4.9 MONITORS ................................................................................................................................. 23
5- PRINTER ......................................................................................................................................... 25
   5.1 FEATURES & FUNCTIONS ......................................................................................................... 26
   5.2 BEFORE OPERATION ................................................................................................................. 28
      5.2.1 INSTALLATION OF PRINT PAPER ..................................................................................... 28
      5.2.2 INSTALLATION OF INK RIBBON .................................................................................... 30
      5.2.3 INSTALLATION OF INK CASSETTE ................................................................................ 31
   5.3 ERROR MESSAGES & COUNTER MEASURES ...................................................................... 33
   5.4 CLEANING ................................................................................................................................. 35
6- USING THE PHOTOBOOTH ......................................................................................................... 37
   6.1 GENERAL OVERVIEW ............................................................................................................ 37
   6.2 PRODUCTS ................................................................................................................................. 39
   6.3 PLAY ......................................................................................................................................... 43
   6.4 OPTIONS MENU ....................................................................................................................... 56
      6.4.1 SCAN QR-PHOTO ............................................................................................................... 57
      6.4.2 SMARTPRINT ..................................................................................................................... 59
7- CUSTOMIZED MANUALLY .......................................................................................................... 62
   7.1 STRUCTURE .............................................................................................................................. 62
   7.2 LOGO ......................................................................................................................................... 64
7.3 WELCOME/BYE ......................................................... 66
7.4 TEXT ........................................................................ 70
7.5 MUSIC ..................................................................... 72
7.6 FRAMES .................................................................... 73
7.7 COLLAGE ................................................................... 79
7.8 ADVERTISING PHOTOS .............................................. 83

8-CUSTOMIZED ONLINE ................................................. 86
8.1 ACCESS TO MYPHOTOCODE.COM ......................... 86
  8.1.1 THE HOME SCREEN OF MYPHOTOCODE.COM .... 86
  8.1.2 LOG IN TO MYPHOTOCODE.COM .................... 88
8.2 MYPHOTOCODE.COM - HOME ................................. 89
8.3 MYPHOTOCODE.COM - MY PROFILE ....................... 90
  8.3.1 MY PROFILE - INFO ........................................... 90
  8.3.2 MY PROFILE - ADDRESSES ............................... 91
  8.3.3 MY PROFILE - CONTACTS ................................. 92
8.4 PHOTOBOOTHS ......................................................... 93
  8.4.1 PHOTOBOOTHS - INFO ..................................... 94
  8.4.2 PHOTOBOOTHS - ALERTS ................................. 95
  8.4.3 PHOTOBOOTHS - EVENTS ............................... 97
8.5 MYPHOTOCODE.COM - EVENTS ............................. 99
  8.5.1 EVENTS - INFO ................................................ 100
  8.5.2 EVENTS - CLOUD ............................................ 102
  8.5.3 EVENTS - SCREEN ........................................... 106
  8.5.4 EVENTS - PRINT PHOTOS ................................. 110
  8.5.5 EVENTS - PHOTOS & VIDEOS ......................... 112
  8.5.6 EVENTS - EMAILS ........................................... 114
  8.5.7 EVENTS - EMAIL DESIGN .................................. 115
8.7 MYPHOTOCODE.COM - EMAILS ............................... 116
8.8 MYPHOTOCODE.COM - ALERTS & ERRORS .......... 117
8.8 MYPHOTOCODE.COM - WARNING ............................ 118

9-UPLOADING CUSTOM USB STICK TO PHOTOBOOTTH .......... 119

10-DOWNLOADING ........................................................ 120
**11-SETUP MENU**

11.1 PRODUCTS % PRICES ........................................... 122

11.1.1 MONEY ...................................................... 122
11.1.2 PHOTOBOOTH .............................................. 122
11.1.3 MODULES .................................................... 123

11.2 RENTALS .................................................... 123

11.2.1 SIGN OPTION .............................................. 123
11.2.2 SHOW ANIMATIONS BEFORE CAPTURE ................. 124
11.2.3 GAME MODE ............................................... 124

11.3 CUSTOMIZE .................................................. 126

11.3.1 LOGO ....................................................... 126
11.3.2 TEXT ....................................................... 126
11.3.3 DATE ....................................................... 127
11.3.4 LOAD FROM USB .......................................... 127
11.3.5 WELCOME/BYE ............................................. 129
11.3.6 FRAMES ..................................................... 130

11.4 OPTIONS .................................................... 130

11.5 CAMERA ..................................................... 132

**12-INTERNET** .................................................... 133

12.1 INTERNET CONNECTION STATUS AT A GLANCE .......... 134
12.2 CONNECTING VIA ETHERNET .................................. 135
12.3 CONNECTING VIA WI-FI ....................................... 136
12.4 SETTING UP THE WI-FI NETWORK TO ACCESS THE INTERNET 137

**13-TROUBLESHOOTING** .......................................... 142

13.1 GENERAL PROBLEMS ......................................... 142
13.2 MONITOR’S PROBLEMS ....................................... 142
13.3 MONITOR NO SIGNAL MESSAGE ................................ 143
13.4 PRINTER PROBLEMS .......................................... 143
13.5 PRINTER ERROR ................................................ 144
13.6 PC PROBLEMS ................................................. 145
13.7 HARD DRIVE ERROR ........................................... 145
13.8 DONGLE ERROR ................................................ 149
13.9 CAMERA ERROR ................................................ 150
13.10 CONTROL BOARD ERROR .................................... 151
13.11 SOUND PROBLEMS .......................................... 152
13.12 PROBLEMS UPLOADING THE LOGO .................................................. 152

14-CHARACTERISTICS ............................................................................. 154
14.1 CONTROL BOARD DIAGRAMS ....................................................... 154
14.2 DECALS .......................................................................................... 155
14.3 DIAGRAM PHOTOOOHTHS PARTS .................................................. 156
14.4 PARTS LIST ..................................................................................... 157

15-FAQS .................................................................................................. 159

16-OPTIONALS ...................................................................................... 163

17-NOTES ................................................................................................. 165
The following directions must be followed carefully for safe use, to prevent personal injuries, and damage to the equipment.

Please read this entire manual before initial use and store it in a convenient location for easy access.

⚠️ **WARNING:** To ensure safe operation, observe specifications, notices and cautions in this document. Digital Centre accepts no liability for damage or injuries from improper use of this product.

⚠️ **WARNING:** Prevent electrical shock and equipment damage. Before connecting or disconnecting cables and/or changing the paper, disconnect power cord from the A/C outlet.

⚠️ **WARNING:** Prevent shock hazard and damage. Only plug the power cord into a 220 volts (110 volts for USA) grounded A/C outlet.

⚠️ **WARNING:** Do not touch exposed wires or moving parts such as power supply modules and the control board. Touching these parts could cause electric shock or other injury, data loss, and/or printer malfunction.

⚠️ **WARNING:** Only use Mitsubishi CK9046(DC) paper / ink ribbon set in the printer. Use of other paper / ink ribbon will cause software malfunction, poor image quality, and/or printer damage.

⚠️ **WARNING:** Do not touch the thermal print head, or head area of the printer. The print head operates at an extremely hot temperature. Touching it might cause burns or other injury.

⚠️ **WARNING:** Follow the directions in the Mitsubishi manual when cleaning the printhead. Do not use cotton, wool or other fabric swabs. The lint left behind poses a fire hazard.

**NOTICE:** Read additional Warnings in Mitsubishi Printer Manual.

⚠️ **WARNING:** The printers are not interchangeable.

⚠️ **DANGER:** Tipping Hazard! PhotoBooth may pose danger to small children and/or pets. Unplug the power cord from the A/C outlet immediately if the PhotoBooth tips over.

⚠️ **WARNING:** Use only original parts from Digital Centre.

Use only original parts from Digital Centre. Use only original parts for your PhotoBooth from Digital Centre. Non original parts may compromise the use of the PhotoBooth and may create a malfunction and cause serious damage. Using different components, changing wiring, or altering the photo booth in any fashion will void the warranty.

Digital Centre is unable to assist any customer that has changed, modified, or altered the PhotoBooth using non original parts. We cannot provide a guarantee or service for products that are not original parts from Digital Centre.
Safety precautions

⚠️ **DANGER:** Power Off the PhotoBooth immediately if any of the following occurs:
- Smoke
- Unusual Odor
- Unusual Noise
- Water or other Liquids spill inside the PhotoBooth
- Physical Damage

⚠️ **DANGER:** Do not place or store the PhotoBooth in wet or extremely humid areas, in direct sunlight, near an open flame or heater, and/or swimming pools. Avoid Condensation.

⚠️ **Danger:** Operate the PhotoBooth in locations with ambient temperatures of 5°C – 40°C (41°F – 104°F)

⚠️ **DANGER:** Install the PhotoBooth on a flat, even and, clean surface.

⚠️ **DANGER:** Repairs should only be made by qualified technicians.

⚠️ **WARNING:** The PhotoBooth has to be connected to internet

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**MAINTENANCE:** Cleaning: Use only a clean, dry, soft cloth. If necessary use a damp cloth and/or neutral detergent. Do not use window cleaner or any other alkaline cleaners.
Specifications

**Power Supply:** AC 220V 50/60 Hz (110V for USA)

**Power Consumption:** 260W

**Weight:** 124.5 Kg / 274.4 lbs.

**Nominal fuse rating:** 6 Amps

**Monitor:** LCD Monitor 19’’ AOC (4u)

**Printer:** Mitsubishi CP-D80DW Dye Sublimation Photo Printer

Specifications may change at any time without prior notice.
3-FIRST STEPS WITH YOUR PHOTOBOOTH

3.1 CONTENT

These are the accessories included with your new Digital Centre PhotoBooth:

- Manual
- Keys
- Boot DVD
- Power Cord
- Mini Wireless “N” USB Adapter
- USB extension cable (optional)

⚠️ Warning: Movement of the PhotoBooth requires assistance from two or more people.

- Unwrap and remove all packaging materials.
- Access to the printer and the USB port of the computer is on the left. Unlock and open this side service door and then remove the protective polystyrene foam block before first use.
- The keys for the service door, service panel, manuals, and power cord are located in the picture chute on the right side of the PhotoBooth.
- Inspect the wiring harnesses for disconnected plugs.
3.2 INSTALLATION

The PhotoBooth has at the rear carries two wheels to move.

3.3 POWER SWITCH

Plug the power cord into the socket on the part of behind PhotoBooth. Slide the power switch to the “ON” position.
4.1 CONTROL BOARD

CONTROL BOARD (DC-EVO-V4.0)

RS232. Serial Cable. From Control Board to PC.
CN1. Power Supply at 230 volts (115 volts for USA).
Jack Stereo. From Control Board to PC
F1. We need 1A fuse here to run the Control Board.
POTENT R24: Volume control
4.2 ACCESSING THE CONTROL BOARD

1. Open the Bottom Left Door (Photo Slot)

2. Open the back door

*There are 2 keys 1314 included on your PhotoBooth
Remove the 2 nuts that hold.
(The front monitor chassis with the back chassis)
Open the STRIP, as if we open a door.

**WARNING!** Do not open more than 60°.
Attention, it is a very delicate operation.
4.3 LAND CABLE RJ45 ETHERNET (INTERNET)

Internet connection

- Check the distance between the internet connection and the position of your PhotoBooth in the room.
- Ensure you have Land Cable (RJ45 ethernet cable) that is long enough.

WARNING:
- The cable just can only be plugged into one position.
4.4 PC WIRING

PC HP-C2D

**Rear USB Slots**

| CARD READER | FREE |
| WIFI        | FREE |
| CAM         | USB AUX | DONGLE |

**Front USB Slots**

| USB STICK CUSTOM | FREE |

---

**Computer Rear View**

1. **Main Power** cable
2. **Control Board**. Serial Cable From PC to Control Board. STRIP (200 cm - Inch 78.74)
3. **Jack Stereo**. Cable. (180 cm - Inch 70.87)
4. **VGA** Cable to 4 Monitors
5. **Wifi (or Antena)**. USB Extension AM/AF (180 cm - Inch 70.87) FROM to USB Cable AM/AF to PC (50 cm - Inch 19.69) Optional feature
6. **Credit Card Reader** USB
7. **Dongle**. USB Extension AM/AF From Dongle to PC. (180 cm - Inch 70.87)
8. **Printer**. USB Cable From Printer to PC. (180 cm - Inch 70.87)
9. **Ethernet cable** (internet). Land Cable (RJ45 Ethernet cable)
10. **Camera**. USB Extension AM/AF From Camera to PC. (180 cm - Inch 70.87)
11. **Touch**. USB Cable From Touch Monitor to PC. (180 cm - Inch 70.87)
12. **USB Auxiliar**. USB Extension Cable AM/AF (180 cm - Inch 70.87) From USB Cable AM/AF - PANEL to PC (50 cm - Inch 19.69)
13. **External Mic** jack Cable to PC
4.5 PRINTER

PRINTER WIRING

P.1 Main Power cable
P.8 Printer, USB Cable From Printer to PC.
(180 cm - Inch 70.87)
4.6 HOW TO TAKE THE PRINTER OUT OF THE PHOTOBOOTH

1. Open the photoslot door

2. Open the plastic clamper to take out the cables

3. Unplug the led cables

4. Remove the photo slot upper side by pushing down the spring latch

5. Unscrew the two round faston screws

6. Take out the printer
4.7 USER CONNECTIONS

**INTERNAL**

- P.12 USB Auxiliary. USB Extension Cable AM/AF (180 cm - Inch 70.87) From USB Cable AM/AF - PANEL to PC (50 cm - Inch 19.69)

- P.4* Optional Extension VGA cable for external monitor or RPJ (go to optional for more information)

- P.13 External Mic jack Cable to PC

**EXTERNAL**

- Screen External Monitor
- RPJ
**4.8 GENERAL**

**COMPONENTS**
1. Printer Mitsubishi CP-D80DW
2. PC HP C2D
3. PC HP Holder. (RAW METAL)
4. Wood Printer Base. STRIP (RAW)
4.1 Set 2 Printer Support Guideway
4.2 Printer Support Strip / I-go
5. Wood PC Base. STRIP (RAW)
6. Printer Holder CP9550DC. (RAW METAL)
7. Transformer 2A 12V
8. Cable From Control Board to Service Panel + Speakers + Led.
9. Service Control Panel - Model 2

**PC WIRING**
- P.1 Main Power cable
- P.7 Dongle. USB Extension AM/AF From Dongle to PC. (180 cm - Inch 70.87)
10. Monitor 19" Holder. STRIP (RAW METAL)
11. Tilting Camera Back Holder. (RAW METAL)
12. Full HD Camera
13. LCD Monitor 19" AOC
14. Touch Cable From Touchboard to USB PC +12V Adaptor +USB Extension (360cm - Inch 141.73)
15. Touch Cable from Touch glass to Touchboard.
16. Leds Cable. (BLACK) (53 cm - Inch 20.87)

4.9 MONITORS

COMPONENTS

PC WIRING

P.1 Main Power Cable
P.4 VGA Cable to Monitor.
Connections

COMPONENTS
17. Speakers 1W, (7.5 cm - Inch 2.95)

PC WIRING
P.1 Main Power Cable
P.4 VGA Cable to Monitors

VGA#2 Cable to Monitor (150 cm Inch 59.06)
VGA#3 Cable to Monitor (100 cm Inch 39.37)
WARNING: The printers are not interchangeable

- Protective Measures

This printer is designed to operate with PhotoBooth systems. Do not remove any inside components. Do not try to repair or manipulate it. Before printing, install an Ink sheet and paper.

Never insert any object into the unit.
Foreign objects of any kind inserted into this unit is safety hazard and can cause extensive damage.

Do not place anything on the digital color printer.
Heavy objects placed on the digital color printer can cause damage or obstruct proper ventilation.

Do not remove the cabinet.
Touching internal parts is dangerous, and may lead to malfunction. Contact the sales dealer to carry out internal checks and adjustments. Before opening the cover for eliminating a jammed paper, etc ... , be sure to disconnect the power cord plug.

When transporting the unit.
When transporting the unit, remove the ink sheet and print paper from the unit.

Be careful around print paper exit slot.
Do not insert your hand or any material into the paper exit slot during printing. Do not touch the cutter blade inside the paper exit slot. Otherwise, your finger will be injured.

Changing the film.
When the film end sand takes it out of the printer, it may appear that there is still film. The film is left can not be exploited. The amount of ink is tied to the amount of paper.

Do not touch the thermal head.
Do not touch the thermal head (located inside the unit). The thermal head is heated to a high temperature. This may cause injury.

Ink sheet and paper print supply.
Use only the ink sheet and paper supplied by Digital Centre, otherwise the Photo Booth system will not work, and Digital Centre does not assume any responsibility for damages or injuries.
5.1 FEATURES & FUNCTIONS

1. PAPER STRIP BIN
Holds the paper strips generated by margin cut. Empty the bin frequently to prevent jamming the strips at the print outlet.

2. CONNECTOR COVER
Do not open the cover during normal use.

3. ALARM INDICATOR (△)
This indicator illuminates or blinks when a paper jam occurs or the door is open.

4. PAPER RIBBON INDICATOR (□/✓)
When an error concerning the ink ribbon or print paper occurs, this indicator illuminates or blinks.

5. POWER INDICATOR (❑)
When the power is turned on, the indicator illuminates. It normally illuminates green, however, blinks or illuminates orange depending on the printer status.

6. PRINT OUTLET
The printed paper comes out here.

7. OPEN BUTTON (❑)
Press to release the printing unit out.

8. PRINTING UNIT
Open to load print paper or ink ribbon. Press the □ OPEN button to release the printing unit.

9. NOTE
Remove the bin before opening the door. If the door is opened with this bin attached, the printer or this bin may be damaged. Do not remove the bin during printing. It may cause a malfunction.
OPENING THE DOOR
Pull out the printing unit by pressing the OPEN button and then pull the knob to open the door.

PAPER STRIP BIN
Hook and pull up the paper strip bin to attach it firmly. Hold and pull the handle on the lower part of paper strip bin to remove.

SIDE AND REAR PANEL

1. POWER SWITCH
   Use to switch the power ON and OFF.

2. POWER SOCKET (AC LINE)
   Use to connect the provided power cord. Insert the cord firmly.

3. FAN COVER / HANDLE FOR TRANSPORTING
   When carrying the printer, hold this handle and the front upper part of the printer.

4. USB TERMINAL
   Use to connect the USB cable.

5. SECURING HOLES FOR THE CABLE TIE
   Use to secure the power cord or USB cable by using the cable ties (supplied).
5.2 BEFORE OPERATION

5.2.1 INSTALLATION OF PRINT PAPER

· SPACERS
See the Quick Setup Guide on how to use the spacers.

How to attach the spacers
1. Insert the spacer with the paper flange’s stoppers retracted.
2. Turn the spacer until the latches are locked.
When you remove the spacers from the paper flanges, follow the above procedure in reverse.

Attach the supplied paper flanges to both sides of the print paper. When you pinch the latches on the paper flange, the stoppers retract into the shaft. Attach the flanges to the print paper with the stoppers retracted. Make sure that the flanges are attached to the print paper securely, and release the latches.

**NOTE**
- Take care not to pinch your fingers.
- Do not remove the sticker on the print paper roll yet.
- Do not loosen the paper roll. Any slack in the print paper may degrade the print quality.

**CAUTION**
- When placing the print paper, keep the print paper upright.
- When you put the print paper sideways, it may roll and fall. This may cause injury.

**NOTE**
- Fingerprints or dust on the paper’s surface may degrade print quality and cause paper jams.

When the paper flange cannot be attached due to the deformation of the print paper, reshape the print paper manually before attaching the flange.
Remove the paper strip bin and then pull the knob to open the door.

Install the print paper into the unit. Place the printing paper in the correct orientation. Make sure the paper roll is firmly installed.

CAUTION
Do not push down on the printing unit or the door. If you push down on the printing unit or the door when they are open, this unit may fall and it can cause damage or injury.

NOTE
• Make sure to turn on the power before installing the print paper. Otherwise, a paper jam may occur.
• Load the paper roll slowly into the unit. If it is dropped along the ditches, the unit or accessories may be damaged.
Remove the sticker and insert the print paper between the roller and guide as shown right to feed it. When the buzzer sounds, stop the paper feeding. Remove the sticker before inserting the print paper between roller and guide. Make sure to insert the paper straight. Buzzer continues to sound until the printing unit is closed.

**NOTE**
- Keep the roller clean.
- Dirt on the roller may degrade the print quality.

**NOTE**
- When taking the print paper out, pull it up toward you.
- Make sure to turn on the power before replacing the print paper.
- Make sure to eliminate any slack from the print paper. If you carry out the following steps without eliminating the slack, the print paper may be damaged.
- If you continue to feed the print paper inward after the buzzer sounds, it may cause a paper jam.

### 5.2.2 INSTALLATION OF INK RIBBON

After installing the print paper, install the ink cassette into this unit. Before installing the ink cassette into this unit, load the ink ribbon in the ink cassette.

**NOTE**
- Place the ink cassette on a flat surface, when loading the ink ribbon.
- Select a place that is free of dust when loading the ink ribbon. Dust or dirt settling on the ink ribbon results in poor print quality.
- Make sure that the shafts of the ink ribbon fit into the ink cassette firmly.
5.2.3 INSTALLATION THE INK CASSETTE

Place the ink cassette containing the ink ribbon in the position as shown in the illustration.

To insert the ink cassette, align the protrusions on both sides of the cassette with the right and left guides inside the printing unit and slide it in a slanting direction. Mount the ink cassette to the back firmly by holding the handle.

**NOTE**
Do not touch the thermal head. Fingerprints or dust on the thermal head will degrade the print quality.

**CAUTION**
Do not touch the thermal head right after printing because it is extremely hot. Otherwise you may get burned or injured.

**NOTE**
Note that the thermal head is quite sensitive to static electricity. When you touch the thermal head while carrying static electricity on your body, the thermal head may be damaged.
Push the printing unit to close.
Close the printing unit by pushing the right and left sides of the unit from the front with both hands.
When a new paper is loaded and the printing unit is closed with the power turned on, the paper will be automatically fed and cut.

**CAUTION**
When closing the printing unit, be careful not to get your hands caught between the printer and the printing unit. Otherwise, you may get injured.

**NOTE**
- When closing the printing unit, push it until a click is heard.
- If the PAPER RIBBON indicator illuminates when the printing unit is closed, the print paper may have not been installed correctly. In this case, open the printing unit to make sure that the print paper has been installed correctly. Then close the printing unit again.
- When the paper roll is reinstalled more than three times, the print paper may be used up earlier than the ink ribbon.

**Installation of the print paper and the ink ribbon is completed.**

**NOTE**
- Make sure to replace the print paper and the ink ribbon simultaneously.
- Empty the paper strip bin frequently to prevent jamming the strips at the print outlet. Whenever you replace the paper and ink ribbon, make sure to throw away the paper strips in the paper strip bin.
- Whenever you replace the print paper and the ink ribbon, clean the thermal head and the platen roller. For the cleaning procedures.
5.3 ERROR MESSAGES & COUNTERMEASURES

OVERCOMING PAPER JAMS
1. Press the OPEN button to open the printing unit.
   Make sure that the power is turned on before opening the printing unit.

2 · Remove the ink cassette.
   Push down the ink cassette as shown by the arrow 1 and pull it out.

3 · Open the door.
4. Pull out the defective part of the print paper to the direction of an arrow.

5. Cut off the defective part of the print paper with scissors.

**NOTE**
Make sure to cut off the printed part of the print paper. Failure to do this may result in the ink ribbon sticking to the print paper and being torn.
- Make sure to clean the thermal head and the platen roller.

6. Remove the print paper.

7. Install the print paper and the ink cassette with the ink ribbon.

8. Close the door.

9. Close the printing unit by pushing it.
5.4 CLEANING

Cleaning as indicated below will help maintain stable printer operation and extend the printer’s life.

Preparations:
Alcohol (isopropyl alcohol)
Tissue paper (Fold in half about four times, and use the folded side to clean.) or soft and clean cloth.

PREPARATIONS FOR CLEANING
1. Press the POWER button to turn on the power.
2. Press the DOOR OPEN button to open the door.
3. Remove the ink cassette.
4. Take out the print paper.
5. Press the POWER button to turn off the power.
Make sure to turn off the power before cleaning.

THERMAL HEAD CLEANING
When lines appear on the printed images, clean the thermal head.
Wipe the head cleaning part (as shown right) carefully with cloth dampened with a small amount of alcohol.

NOTE
• Do not damage the thermal head.
• When the poor print quality is not corrected even if the head has been cleaned, replacement of the thermal head may be required. Contact your dealer.
CAUTION
· Thermal head is hot right after printing. Wait until the head is cold before cleaning the thermal head.

NOTE
· The thermal head may be damaged if you touch it while static electricity builds up on your body.

PAPER FLANGE CLEANING
Clean the parts that contact the print paper sides as shown above. Wipe the parts carefully with tissue paper dampened with a small amount of alcohol.
6. USING THE PHOTOBOOTH

6.1 GENERAL OVERVIEW

1. Displays the film stock

2. Displays the photos that haven’t been uploaded to the Cloud, if \( X=0 \) it means that there are no photos waiting to upload to the Cloud.

- \( l:x \) “x” Internet Functionality is OFF means that your photos are not uploading to the cloud.
- \( l:0 \) Green “0” means that there are no photos to be uploaded, your photos are already uploaded to the Cloud.
- \( l:1 \) Green “1” In green means that the connection to the Internet and to the server is good and the photo is being uploaded.
- \( l:1 \) Red “1” In red means that 1 photo is still pending to be uploaded to the Cloud (waiting for the server connection).

3. Shows if the PhotoBooth is working with the USB stick (USB) or not (HDD).
SCAN QR-PHOTO

SCAN: If you press the Scan button, a screen appears where you’re asked to show the QR-PHOTO at the camera. Instantly, your photo will appear on the screen and you can make extra copies.

SMARTPRINT:

If you press the Smartprint button you will be able to print the photos of your Smartphone in the PhotoBooth. For more information visit section 6.4.2 SMARTPRINT.

This function is optional, you will need an extra hardware, provided by DC.
6.2 PRODUCTS

DEMONSTRATION
When there are no vends the machine enters in Demo Mode. Photo samples are displayed. Once money is inserted, you are taken to the credit screen.

You can choose among 7 different products and 3 formats: two strips, one 4x6 or a 4x6 collage.

2 STRIP

Get Frames

FRAME SELECTION
You can choose different Frames options.
Use the arrows (left/right) to view more options.

Black & White
4 different shots (3 shots if the logo is enabled, the logo will appear in the 4th shot).
Using the PhotoBooth

**Color**
4 different shots (3 shots if the logo is enabled, the logo will appear in the 4th shot).

**Street Art**
4 different shots (3 shots if the logo is enabled, the logo will appear in the 4th shot).

**Fashion**
SELECTION DESIRED LOOK
You can choose different Fashion options. Use the arrows (left/right) to view more options.
Get Frames

FRAMES SELECTION
You can choose one Get Frames. There are different options. Use the arrows (left/right) to view more options.

Black & White
One unique shot.

Color
One unique shot.
Street Art
Select one design. One unique shot.

Collage
Select one design. 4 different shots.
6.3 PLAY

**Game mode COINOP**

Coinop mode, at the bottom right of the screen you can view the price of the products. You can change the price for product and format in the setup menu. (Setup Menu Products & Prices)

**PAYMENT**

There are 3 different options: CASH / CREDIT DEBIT / SMARTPHONE

The default option is CASH. If there is a credit card reader it will appear in the screen.

If you have the SMARTPHONE option activated it will appear in the screen. To select this payment option you should go to MyPhotoCode and introduce your PayPal Merchant account ID.

(For more information visit MyPhotoCode manual section 4.1)
Using the PhotoBooth

**DISCLAIMER SCREEN**
If you select option "Print & Share", your photos will be uploaded to the Cloud and you can retrieve them at anywhere and at anytime and share them with family and friends. Always in a secure environment.

If you only choose print option, the photo only will be printed but you will not have the possibility to buy it in the net.

You can enable or disable this option in the Setup Menu.

**DISCLAIMER SCREEN**
If you select option "Print & Share", your photos will be uploaded to the Cloud and you can retrieve them at anywhere and at anytime and share them with family and friends. Always in a secure environment.

If you only choose print option, the photo only will be printed but you will not have the possibility to buy it in the net.

You can enable or disable this option in the Setup Menu.
Using the PhotoBooth

**SHOTS 1**
4 shots are taken. (3 shots if you enabled the logo). At the top left appears the countdown, indicating at what moment will produce the shot.

**SHOTS 2**
At the bottom right of the screen shows how many shots have been made and how many are left to be done.

**SHOTS 3**
There is only one shot missing, the last one.
Using the PhotoBooth

You have spent all your shots.

You can choose to make some extra copies in the same formats.

This screen appears if the option Extra Copies is enabled in the Setup Menu.

You can choose to make some extra copies in other frames. You can make extra products in 4x6" format.

To choose the photo you have to click over the photo you want.

This screen appears if the option Extra Products 1 is enabled in the Setup Menu.
Using the PhotoBooth

**EXTRA PRODUCTS 1**
Choose how many copies do you want make.

**EXTRA PRODUCTS 1**
The number shown over the photo indicates the number of copies selected. You can print more photos or check out.

**EXTRA PRODUCTS 2**
You can choose to make some extra copies in other frames. You can make extra products in 4x6" format.

This screen appears if the option Extra Products 2 is enabled in the Setup Menu.
EXTRA PRODUCTS 2
Choose how many copies do you want to make.

EXTRA PRODUCTS 2
The number shown on the photo indicates the number of copies selected. You can print more photos or check out.

PAYMENT
There are 3 different options: CASH / CREDIT DEBIT / SMARTPHONE

The default option is CASH. If there is a credit card reader it will appear in the screen. If you have the SMARPHONE option activated it will appear in the screen. To select this payment option you should go to MyPhotoCode and introduce your PayPal Merchant account ID. (For more information visit MyPhotoCode manual section 4.1)
Using the PhotoBooth

VIDEO
This screen appears if the option Record a Video Message is enabled in the Setup Menu.

EXTRA PLAY
Take a photo with a discount applied by the owner (no extra products)

This screen appears if the option Extra play is enabled in the Setup Menu.

PRINTING
While printing, the photos you have selected will appear on the screen. It can also show animations while printing.

Game mode
BAR MODE

BAR MODE
If you are playing in Bar mode, the payment screen appears at the end the game. This game mode has the same game options in Coinop.
Using the PhotoBooth

If you are playing in Freeplay mode, the payment screens do not appear during the play.

**DISCLAIMER SCREEN**
If you select option "Print & Share", your photos will be uploaded to the Cloud and you can retrieve them anywhere and any time and share them with family and friends. Always in a secure environment.

If you choose print only option, the photo only will be printed but you will not have access to buy it in the net.

You can enable or disable this option in the Setup Menu.
Using the PhotoBooth

SHOTS 1

SHOTS 2

SHOTS 3
Using the PhotoBooth

**SHOTS 4**

**EXTRA COPIES**
You can choose to make some extra copies in various formats. You can make extra copies in the same format.

This screen appears if the option Record a Extra Copies is enabled in the Setup Menu.

**VIDEO**

This screen appears if the option Record a Video Message is enabled in the Setup Menu.
Using the PhotoBooth

**PRINTING**
While printing, the photos you have selected will appear on the screen. It can also show animations while printing.

**Game mode**

This screen appears if the option token is enabled in the Setup Menu.
Using the PhotoBooth

**GAME MODE TIMER**

This screen appears if the option token is enabled in the Setup Menu.

The display shows the configured free game period. Shows the time initial period of game and when it will end. Also informs of the current time. If the time has expired, get a message informing of this.

If in the Setup menu “coinop before and after” is enabled, this screen is not displayed, although the performance will be the same. In this case, to inform to the slide show and the intros out an informational text (of free time) to the bottom of the screen.

**Quick Product Selection**

This screen appears if the option Quick Product Selection is enabled in the Setup Menu.

To use the Quick Selection screen, the number of products must be less than or equal to 6.

**FRAMES SELECTION**

You can choose one Get Frames. There are different options. Use the arrows (left/right) to view more options.
Using the PhotoBooth

**FRAMES SELECTION**
You can choose Frames. There are different options. Use the arrows (left/right) to view more options.

**SHOTS**
4 different shots (3 shots if the logo is enabled, the logo will appear in the 4th shot).
You’ve seen that in the pictures get a QR-Photo printed.

**QR-PHOTO**: Exclusive and Unique QR Code to each print to get your Photos Anytime, Anywhere from any Smartphone, or Print them again Anytime, Anywhere from any DC PhotoBooth. At the bottom of the screen left product is a button with a drop down menu with two options: Scan and Login.
6.4.1 SCAN QR-PHOTO

SCAN: If you press the Scan button, a screen appears where you’re asked to show the QR-PHOTO at the camera. Instantly, your photo will appear on the screen and you can make extra copies.
PAYMENT
There are 3 different options: CASH / CREDIT DEBIT / SMARTPHONE

The default option is CASH. If there is a credit card reader it will appear in the screen.

If you have the SMARTPHONE option activated it will appear in the screen. To select this payment option you should go to MyPhotoCode and introduce your PayPal Merchant account ID.
(For more information visit MyPhotoCode manual section 4.1)

PRINTING
While printing the photos you have selected it will appear in the screen the image “printing”. It can also appear animations while printing.
6.4.2 SMARTPRINT

The easy way to print on Smartphone photo in any DC PhotoBooth.

This option is not included in the PhotoBooth; this function is optional, you need an extra hardware, provided by DC.

Press NEXT to continue.

On this screen it will appear our wifi direction and the password to connect.
Scan QR with your smartphone to start.
Select photos from your phone and upload your selected photos.

PAYMENT
There are 3 different options: CASH / CREDIT DEBIT / SMARTPHONE

The default option is CASH. If there is a credit card reader it will appear in the screen.

If you have the SMARPHONE option activated it will appear in the screen. To select this payment option you should go to MyPhotoCode and introduce your PayPal Merchant account ID. (For more information visit MyPhotoCode manual section 4.1).

PRINTING
While printing, the photos you have selected will appear on the screen. It can also show animations while printing.
7-CUSTOMIZED MANUALLY

7.1 STRUCTURE

A. PhotoidUpload
   - You must create this folder
   - logo.jpg
   - Welcome
   - Bye
   - Text.txt
   - BGmusic.mp3
   - Frames
   - Collage
   - CustomShots

B. PhotoidEvents
   - You must create this folder

C. PhotoidDownload
   - This folder is created automatically when you put the USB stick in your PhotoBooth
   - Myphotocode
   - Shots

USB stick

Customized manually
1. Necessary Materials:
   USB Stick with 2 GB of available space
   We recommend using a USB Stick with a led indicator

USB stick

A

*PhotoidUpload
Id means ID not LD

B

*PhotoidEvents
Id means ID not LD

C

PhotoidDownload
This folder is created automatically when you put the USB stick in your PhotoBooth

**PhotoidUpload**

**PhotoidEvents**

**PhotoidDownload**
7.2 LOGO

**FOLDER PhotoldUpload**

- **USB stick**
  - You must create this folder

**PhotoldUpload**

- **logo.jpg**
  - **Random**
    - 1.jpg
    - 2.jpg
    - 3.jpg
  - **Custom**
    - 1.jpg
  - **Welcome**
  - **Bye**
  - **Text.txt**
  - **BGmusic.mp3**
  - **Frames**
    - 1a.png, 1b.png, 1c.png, 1d.png
    - 2a.png, 2b.png, 2c.png, 2d.png
  - **Collage**
    - lay1.png, lay2.png, lay3.png, lay4.png

**DIRECTIONS FOR UPLOADING THE LOGO**

**USB stick**

- **PhotoldUpload**
  - You must create this folder

- **logo.jpg**
1-Create a folder on the USB stick and name it PhotoidUpload
2-Insert the logo that you want to use in the folder PhotoidUpload
3-Connect the USB Stick to the PhotoBooth
4-Go to Setup Menu (important) and confirm that logo is activated

**Sample Logo**

**Logo Characteristics:**
- **Name:** logo
- **Size:** width: 1024 pixels, height: 768 pixels
- **Resolution:** 300dpi
- **Extension:** JPG
- **Color mode:** RGB

**Not working? Please refer to section 13.1 for assistance**
UPLOADING CUSTOM USB STICK TO PHOTOBOOTH (See section 9)
SETUP MENU (See section 11)
DIRECTIONS FOR UPLOADING WELCOME/BYE

USB stick

FOLDER PhotoidUpload

You must create this folder

Welcome

Bye

logo.jpg

Welcome

Bye

Custom

Random

Custom

Random

1.jpg

2.jpg

3.jpg

photoUpload

USB stick

Custom

Random

1.jpg

2.jpg

3.jpg

*PhotoidUpload

Id means ID not LD
Customized manually

Sample Welcome

You must create this folder

Welcome

Custom

The name of the image must be: 1.jpg

Sample Bye

You must create this folder

Bye message (custom)

Welcome

Custom

1.jpg

Specifications:

Name: 1
Size: width: 1024 pixels
height: 768 pixels
Resolution: 72dpi
Extension: JPG
Color mode: RGB

Good Bye

Custom

1.jpg

Specifications:

Name: 1
Size: width: 1024 pixels
height: 768 pixels
Resolution: 72dpi
Format: JPG
Color mode: RGB

UPLOADING CUSTOM USB STICK TO PHOTOBOOTH (See section 9)
SETUP MENU (See section 11)
**Welcome message random**

You must create this folder:

- Welcome
- Random

The names of the images must be: 1.jpg, 2.jpg, 3.jpg

2 Samples Welcome random

1.jpg

2.jpg

**Specifications:**

- (1.jpg, 2.jpg, 3.jpg)
- Each one with following characteristics:

  - Name: 1
  - Size: width: 1024 pixels, height: 768 pixels
  - Resolution: 72dpi
  - Extension: JPG
  - Color mode: RGB
Bye message random

You must create this folder

1.jpg
2.jpg
3.jpg

The names of the images must be: 1.jpg,2.jpg,3.jpg

Each player will get a different Random goodbye screen.

2 Samples Bye random

Specifications:
(1.jpg,2.jpg,3.jpg)
Each one with following characteristics:

Name: 1
Size: width: 1024 pixels
     height: 768 pixels
Resolution: 72dpi
Extension: JPG
Color mode: RGB

UPLOADING CUSTOM USB STICK TO PHOTOBOOTH (See section 9)
SETUP MENU (See section 11)
7.4 TEXT

**FOLDER**

**PhotoldUpload**

**USB stick**

**A**

You must create this folder

- **Welcome**
- **Bye**
- **Text.txt**
- **BGmusic.mp3**
- **Frames**
- **Collage**

**DIRECTIONS FOR UPLOADING TEXT**

- **USB stick**
- **PhotoldUpload**
- **Text.txt**

*PhotoldUpload* means ID not LD
All text in this file is printed vertically on the left side of the photo strips.

**Sample:**
Date: 18-11-2014 | Digital-centre.com | QR-Photo | Share Secure
go to MyPhotoCode.com and enter this code AMEG23596Z

Sample:
Date: 18-11-2014 ** go to MyPhotoCode.com and enter this code AMEG2KELOB
Digital-centre.com | QR-Photo | Share Secure

**UPLOADING CUSTOM USB STICK TO PHOTOBOOTH (See section 9)**
**SETUP MENU (See section 11)**
DIRECTIONS FOR UPLOADING MUSIC

You must create this folder:
- **USB stick**
- **PhotoldUpload**
- **BGmusic.mp3**

You can upload any song to the PhotoBooth, the only thing you need to do is change the song’s name to “BGmusic” and save the file into the “PhotoldUpload” folder.

**UPLOADING CUSTOM USB STICK TO PHOTOBOOTH (See section 9)**
**SETUP MENU (See section 11)**
There are 3 screens with frames. Each screen contains 4 groups. That means, a total of 12 groups. Every group of 4 frames will be printed together.

If you want to customize one group (for example number 1), you need four images (frames) 1a.png, 1b.png, 1c.png & 1d.png.
To create a new framework we will create a file with the following characteristics.

**SAMPLE**

**Name:** Check structure name  
**Size:** width: 1280 pixels  
height: 960 pixels  
**Resolution:** 300dpi  
**Extension:** PNG  
**color mode:** RGB

It's very important to save the file of the frames only in PNG extension.

Create your own customized frame. Inside of the blank area is where the camera will capture the image, and your customized frame will surround the image.

---

**DIRECTIONS FOR UPLOADING FRAMES**

1. **USB stick**
2. **PhotoldUpload**
   - You must create this folder
3. **Frames**
   - 1a.png, 1b.png, 1c.png, 1d.png
   - 2a.png, 2b.png, 2c.png, 2d.png
   - ...
4. **1a.png**
   - Name: ID means ID not LD
You must create this folder.

Sample images:

1a.png, 1b.png, 1c.png, 1d.png
2a.png, 2b.png, 2c.png, 2d.png
...

Screen 1 (group 1)
You must create this folder

**SAMPLE**

Screen 1 (group 1)
7.7 COLLAGE

**DIRECTIONS FOR UPLOADING COLLAGE**

**USB stick**

- **PhotoldUpload**: You must create this folder
  - **Collage**
    - **lay.png**, lay2.png, lay3.png, lay4.png

**Upload Custom USB Stick to Photobooth** (See section 9)

**Setup Menu** (See section 11)
COLLAGE

There is 1 screen with four different templates. Each template contains 4 photos. Each group of four photos will be printed together on the same custom collage.

Collage Technical Details:

Name: lay1, lay2, lay3, lay4.
Size: width: 2044 pixels
      height: 1416 pixels
Resolution: 300dpi
Extension: PNG
Color mode: RGB

It’s very important to save the file of the collage only in PNG extension.

Create your own customized collage. Inside of the blank area is where the camera will capture the image, and your customized collage will surround the image.

HOW TO MAKE A CUSTOM COLLAGE

1 WHERE CAN I FIND THE COLLAGE TEMPLATES?

Log in www.myphotocode.com

Go to www.myphotocode.com/home
Click to download templates
2 Four different templates:

Collage Technical Details:

1. lay1
   - Size: 2044x1416
   - Resolution: 300dpi
   - Extension: png
   - Color mode: RGB

2. lay1
   - Size: 2044x1416
   - Resolution: 300dpi
   - Extension: png
   - Color mode: RGB

3. lay1
   - Size: 2044x1416
   - Resolution: 300dpi
   - Extension: png
   - Color mode: RGB

4. lay1
   - Size: 2044x1416
   - Resolution: 300dpi
   - Extension: png
   - Color mode: RGB

3 HOW TO DESIGN A NEW COLLAGE

Replace the black space for your design

Everything that appears in these blank spaces (transparent, png), will be seen above the photos taken by Photobooth, as shown in the example on the right.

After customizing the template is saved with the same name: lay1.png, lay2.png, lay3.png, lay4.png.
4 SAVING YOUR DESIGN IN THE USB

Once you have designed your template which will have these dimensions: 2044x1416 pixels, RGB mode. It has to be save in a png format in a USB stick. As shown below.

5 UPLOADING THE COLLAGE

5.1 Plug the usb stick to any empty usb slot in front of the pc of your PhotoBooth.
5.2 Open the back door of the PhotoBooth and access to the configuration menu pressing the yellow button.
5.3 Enter to the customized menu, select: customize/collage/custom/press load/press exit.
Customized manually

7.8 ADVERTISING PHOTOS

B  FOLDER PhotoidEvents

USB stick → PhotoidEvents → CustomShots

You must create this folder

CustomShots

1.jpg, 2.jpg, 3.jpg, 4.jpg, 5.jpg, 6.jpg, ...

DIRECTIONS FOR UPLOADING CUSTOMSHOTS

#PhotoidEvents

Id means ID not LD

USB stick → PhotoidEvents → CustomShots

1.jpg, 2.jpg, 3.jpg, 4.jpg, 5.jpg, 6.jpg, ...
CUSTOM SHOTS are the images (made previous to the event) that we want to show on the screens during the event. An example could be for a wedding were the bride wants to show pictures from when the couple first met etc, or a company event, were they want to display brand names or products.

The CUSTOM SHOTS are shown Random during the Demonstration Mode.

**Specifications:**

- **Name:** 1
- **Size:** width: 1024 pixels
  height: 768 pixels
- **Resolution:** 72dpi
- **Extension:** JPG
- **Color mode:** RGB

---

**UPLOADING CUSTOM USB STICK TO PHOTOBOOTH (See section 9)**

**SETUP MENU (See section 11)**
Sample custom shots

- You can put as many pictures as you want.
- The names of the images have to be: 1.jpg,2.jpg,3.jpg,4.jpg,5.jpg,6.jpg,7.jpg...
8.1 ACCESS TO MyPhotoCode.com

8.1.1 The home screen of MyPhotoCode.com


On home screen of www.myphotocode.com appears:

**Guest Access**

If you only want to see a photo, enter the code that’s on the side on the strip and click on “GET PHOTO”.

This is designed for the guest to access their photos/videos.
Guests can share their photo or video on Facebook and Twitter, and send them by email.

The owner of the PhotoBooth (with which the photo was taken) can customize the background, title and a banner of this screen from their personal Cloud.

The owner can also make a questionnaire for patrons who want to see their photo. And choose if an event is private (only patrons will be able to see their photo) or public (patrons will be able to see all the photos of the event).

We’ll be adding more functionalities to the Cloud, stay tuned.

**Owner Access**

Click “Login” if you want log into your account on MyPhotoCode.com – **Section 1.2**
Enter the username and password and click on LOGIN to log into your MyPhotoCode account.

Digital Centre provides a username and password to have access on MyPhotoCode, where the PhotoBooth’s owner has many options:

- Manage the owners information (contacts, addresses...)
- Create and customize events
- Download the photos of an event
- Capture emails from patrons to use for marketing purposes.
- Get audits, reports, alerts of the PhotoBooths
- and much more

If your company did not receive the Welcome Email, please send an email to myphotocode@dc-image.com requesting your account information. This email should contain, the name of the company who purchased the PhotoBooth, a code printed on the left side of the photo strip and the serial number from the PhotoBooth along with the PhotoBooth model.

If you forgot your password, send an email to myphotocode@dc-image.com, with your username, the name of your company and the code printed on the left side of one photo strip, and also the S/N from the PhotoBooth along with the PhotoBooth model.
At the home page on MyPhotoCode, you can find the latest news about Digital Centre. Thanks to these updates we can keep you informed about our improvements, offers, new videos, and more.

The different sections of the website are:

- **Home**: the latest news about DC offers and improvements...
- **My Profile**: contains information about the owner of the PhotoBooths, and contacts.
- **PhotoBooths**: information about your PhotoBooths.
- **Events**: information about the events you have created.
- **Email**: all guests emails collected via the Cloud.
- **Alerts & Errors**: alerts and/or errors that the PhotoBooths may have, listed by type. For example, the PhotoBooth is running out of film.
- **Support**: link that takes you to our support website.

Info displaying the current section that you are inquiring about.

On top right side, you can find the username, the Log OUT button, and the BACK button to use each time you want to go back on the website.
This section contains the owners information:
- **Company name**
- **Username**: the username to login on MyPhotoCode.com
- **Alert email**: this email is where alerts, reports and/or errors will be sent.
- **Password**: the password to login on MyPhotoCode.com
- **Profile picture**

When you see the icon 📷, this means that you can edit the information by clicking on it.

When you click on the edit icon, a window will open. There you will find the instructions to edit. Here is an example, of the pop up window to edit the profile picture.
In this section you can store your addresses. The following are your options:

- Add a new business address or shipping address.
- Edit the address.
- Delete the address.
- Default address.

The selected shipping address will be used for future purchases of film, and other items to improve your PhotoBooth.
8.3.3 My profile - contacts

In this section you can have a list of contacts of your company and your customers.

- Add a new contact.
- Edit each contact.
- Delete a contact.
- Select as the main contact.
When you click on PhotoBooth it will display all of your PhotoBooths on the screen.

Each PhotoBooth shows its serial number, the type of the PhotoBooth, and the location.

On the example, you can see different models of PhotoBooths with the picture of each one and the type. In this case you can see some PhotoBooth with a location like the Zoo, the Mall or the office and some others without location.

If you click on any of the PhotoBooths, you will access the profile and information. -- Section 4.1
8.4.1 PhotoBooths - info

- **PhotoBooth info**: the main information of the PhotoBooth: serial number, string and type.

- **Location**: this information is important for CoinOp PhotoBooths; on location name you should type the name of the location, like a zoo, mall, cinema, bowling,...

You can also locate your PhotoBooth on a map. This will be used on the MyPhotoCode APP so users can locate the nearest PhotoBooth.
- **Paypal**: to pay via Paypal using your SmartPhone this option must be turned on. To turn ON this option, you will need to introduce your Paypal Merchant account ID, the Merchant account ID is sometimes referred to as your Paypal Account ID number.

- **Email Reports**: by activating this option you will receive weekly, monthly and yearly email Reports along with a report of the PhotoBooth’s activity (sales, cash, stock, etc...). You will receive this email to the email address that you have provided in your profile under Email Alerts. -- **Section 3.1**

8.4.2 PhotoBooths - alerts
This will show any issue with your PhotoBooths. You can retrieve records of solved alerts, as well.

On the right side you can activate different alerts by clicking on the edit button on each one.

These alerts are:

- **Film Alert**: you will receive an alert when the film stock is below the value that you have selected.

- **Money Alert**: you will receive an alert when the cash box has reached the value you have selected.
- **Offline Alert**: you will receive an alert if your PhotoBooth is offline within the period of time that you have selected.

Selected the time frame to be advised when the PhotoBooth is offline. Make sure to select the proper time zone where the PhotoBooth is located.

### 8.4.3 PhotoBooths - events
In this section a list of events which have been made with the selected PhotoBooth; you can also see the number of events created.

The events are organized by color:

- **Active event**

- This event has received photos during the last three months, but none the last 7 days.

- This event has not received any photos during the last three months.

The list shows the information for each event:

<table>
<thead>
<tr>
<th>Event Name</th>
<th>Date of the event</th>
<th>Number of photos</th>
<th>Private?</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 2014 - *40D</td>
<td>September 01, 2014</td>
<td>224 photos</td>
<td>YES</td>
</tr>
</tbody>
</table>

Event Name, when an event is automatically created, the default name is the date and the String of the PhotoBooth used for the event.

Date of the event

Number of photos of this event.

If this event is private, only patrons can see their photo (useful for CoinOp operators). If the event is public, all attendees of an event will be able to see all photos of the event (useful for Rentals operators).

By clicking on one event, the contents of that event will be displayed. -- *Section 5* (EVENTS)
This section shows a list of all events created for your PhotoBooths. The events are organized by color. (The list shows the same basic information of each event that was explained on the section 4.3)

- **Add a New Event:** In this section you can also add a new event by clicking the button “Add New”.

To create a new event, type the title of the event, select the date and then click on the checkbox if the event is private. Then click SAVE.
- **Find Existing Event:** If you want to find a specific event, type the name in the box below (located at the top left corner).

![Title Input Field](image)

Clicking on one event will take you to the content.

**8.5.1 Events - info**

![Event Info](image)

Info Display: (located at the top left) this shows the name of the section and event. In this case we are on EVENTS for “November 2013 - *E5F”.

In the event INFO you can see a brief information about the event:

- **EVENT:**
  - the name of the event and if it is an active event or not (round color indicates if it is active/inactive)
  - the start date of the event
  - if the event is private/public
  - the number of photos taken during that event
  - the number of captured emails from that event
- **PHOTOBOOTHs**: the PhotoBooth(s) in which this event was made.

- **EVENT MANAGER**: the person you assign to customize the event (for example the bride or the groom).

If you want to invite an event manager, click on the EDIT button.

Type the name and the e-mail address of the person you want to assign, and click on SEND INVITATION.

- **USB Stick customization download**: if you want to customize your PhotoBooth for an event, follow the instructions in sections 5.3 & 5.4. and return to this page to download the content to the USB stick for this event.

A zip file will be downloaded by clicking the button, then you need to unzip this file and download all onto the USB stick.

Next step will be plug the USB Stick to the front of the Computer (at the PhotoBooth), go to the customize section from the setup Menu, and click LOAD.

- **COUNTERS:**
  - Views: shows the number of photos which have been seen via the QR code or via the WEB.
  - Shared Photos: shows how many photos have been shared by Facebook, Twitter, or have been sent via E-Mail.
  - Shared Videos: shows how many videos have been shared by Facebook, Twitter, or have been sent via E-Mail.
  - Top 1: here shows the photo or video with more views or shares of each category.

<table>
<thead>
<tr>
<th>Views</th>
<th>Shared Photos</th>
<th>Shared Videos</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**8.5.2 Events - cloud**
It allows to Customize what Patrons see on their Phone or Computer when they scan the QR code or type the code from their Photo to MyPhotoCode.com.

You can also customize the Cloud for each event. To customize the Cloud, click on specific buttons to edit each part.

**Title**  
Type the title you want and click on SAVE.

**Background**  
Select a 1 Predefined Background or 2 Upload your own. Once selected the one you want click on EDIT.
You have the option to switch on an advertising banner that will link to your website.

1. Type the URL that you want (for example your website), don’t forget to use http://.
2. Choose an image or gif to be the banner.
3. Click EDIT.

Click here to enable or disable the banner.

Here you have the option to edit the privacy level of the event. If the event is private, patrons will only be able to see their own photo. If public, they will be able to see all photos from the event.
You can switch On a questionnaire section to ask patrons for their email address and their opinion. If the section is On, patrons will answer your questions before they can see their photo.

[Image of a software interface showing a questionnaire section with options to turn on or off]

Click on each edit button to edit each option.

Turn on this option to request an email address or a question.

[Image of a software interface showing an email request option]
8.5.3 Events - screen

It allows to Customize what Patrons see on the PhotoBooth Screens at the location or during the Event.

On the bottom half of this screen (image above) are the steps to follow to customize the PhotoBooth(s) for the event.

To customize the PhotoBooth, choose the PhotoBooth and click on the “add” button to start.

The second step will be to select the section you want to customize. The options are:
- Welcome screen
- Goodbye screen
- Custom Shots
- Background Music
- Header Banner (this one is only on the Strip PhotoBooth)
If you want to delete this USB stick, click on the delete button.

**Welcome Screen:** on the Strip PhotoBooth there will be 4 images. All other PhotoBooths only one image. This image will appear when a patron begins to take a photo.

Click on the “add” button.

**Strip PhotoBooth:** In this case, as the Photobooth has four screens, we will have to upload four images. When we have a Photobooth with a single screen, for example a NG Panther, you should only upload a Welcome image.

Upload the images you choose and click on EDIT.
**Bye Screen:** on the Strip PhotoBooth there will be 4 images, for all other PhotoBooths only one image. This image will appear when a patron finishes taking a photo.

Strip PhotoBooth: In this case, as the Photobooth has four screens, we will have to upload four images. When we have a Photobooth with a single screen, for example a NG Panther, you should only upload a Goodbye image.

Upload the images you choose and click on EDIT.

**Custom Shots:** these are the images that appear on the screens during the event. An example could be for a wedding were the bride wants to show pictures from when the couple first met, or a company event where they want to display brand names or products.
**Background Music:** is the music that will be play during an event.

Click on the “add” button.

Upload the images you choose and click on EDIT.

**Header Banner:** is the image that appears on the top screen (1st screen) during the game. (available on the Strip PhotoBooth only)

Click on the “add” button.

Upload the images you choose and click on EDIT.
8.5.4 Events - Print photos

It allows to Customize Patrons printed Photos with LOGOS, FRAMES and Text on the side of each Photo.

There are three customization options:

- **The Logo**: the logo will be printed on the 4th photo of each strip. Click on the “edit” button to upload your logo.

- **The Text**: this text will be print on the side of the photo. Click on the “edit” button to type the text you want to appear on each photo.

- **Frames**: you can use your own frames and/or designs as well as the DC default custom frames.

Click on “Your Custom Frames” if you choose to use your own frames. Upload the frames and click on SAVE.
Click on “DC Default Frames” if you choose to use DC Seasonal Suggested Frames.

Choose the topic to see the frame designs.

Once you choose the frames click save to add them to the Customization.
8.5.5 Events - photos & videos

This is where all of the photos and videos are stored from an event. Here you will know if the photo has been shared, which is the code, the date, etc...

- CODE of the photo
- DATE of the photo
- Shows if the photo has been seen:
  - via QR code
  - via WEB
- Shows if the photo has been shared:
  - send by EMAIL
  - on FACEBOOK
  - on TWITTER
This section offers different photo options:

- Download all photos & videos of the event (a zip file with all the photos and videos will be downloaded to your computer).

- Share ALL Photos and Videos together to a specific Facebook account.

- Import photos of other events into this event.

Select the photos you want to import and then click on IMPORT.
Here is two lists of email addresses:

- **Shared E-mails**: email addresses captured when the user share their photo by E-mail.

- **Question E-mails**: these are the emails that you request (in the questionnarie module) from users when they want to see their photo.

By clicking on the download button of each list, an excel file with all of the email addresses will be downloaded.

**CoinOp Operators:**
The emails from your clients can be used for marketing purposes. Such as “Thanks for visiting”, “We look forward to seeing you again soon!”, or to offer a discount, just for showing the photo strip on their next visit. The marketing possibilities are endless!

**Rental Operators:**
You can use all emails to offer a discount for future events, a great sales tool.
When a customer shares their photo using the email button, the photo will be sent to an email, that you can customize.

In this section there is a template of the email. Fill in the fields with the text you want. For example, you can promote your company by inserting a link to your company’s website.

The customers can share their photos and videos, for this reason it’s important to use the keyword #PoV#. This keyword will be changed for the word photo or video depending on what the customers are sharing.

**WARNING:** It’s important that the keyword be #PoV#, you should use the pound-sign “#”; without the pound-sign, the word will not change.
All captured emails are in this section, they are not separated by event however, listed together. The emails are only separated for shared emails and question emails.

On each line the code for the photo is displayed. Also the email captured and the date when the photo was sent by email.

On the top right corner of the screen is the download button.

By clicking on this button an excel file with all the email addresses will be downloaded.
In this section you will be able to see at a glance if a PhotoBooth has an alert or error only if you have turned on the alerts for each PhotoBooth. -- Section 4.2
For example if the PhotoBooth is running out of film, you will receive an email and in addition you will be able to see when the alert has been solved. Once solved it will appear in the solved alerts list.

The alerts and errors are separated by type:
8.8 MyPhotoCode.com - Warning

WARNING!

Remember, to get the photos, by MyPhotoCode.com, the PhotoBooth must be connected to Internet.

If there isn’t connection to Internet, you can save the photos in a empty USB memory in the computer.

When the USB will be detect by the computer, will be create automatically a New Folder called PhotoldDownload. Inside the PhotoldDownload folder you will find 2 folders more, the first one called “MyPhotoCode” with your images and videos inside (just in case that you have recorded a video) and the second one called “Shots” with the individual shots.

Once the event finish, you can take off the USB memory from de computer and use it in any other computer to see your images or videos.

If the logo is activated, you will have 3 shoots for each print, with the loaded logo printing in the fourth frame.
1-Switch ON the PhotoBooth

2-Open the Photo slot door*
   *You will need 1314 keys (included on your PhotoBooth)

3-Insert the USB Stick to the PC (HP C2D) (the USB connection is on the left side of the PC)

4-Open the back door of your photoBooth.

5-Press the yellow button from the Service Control Panel, to access the Setup Menu.

6-Go to Setup customize and select LOAD

---

**Check logo and text:** You can check the logo and text that will appear in the photos. This screen disappears after a few seconds.
C FOLDER PhotoDownload

This folder is created automatically

USB stick

Photodownload

This folder is created automatically when you put the USB stick in your PhotoBooth

If the logo is activated, you will have 3 shoots for each print, with the loaded logo printing in the fourth frame.

In the folder called NoShare saved the photos not to share in the cloud. If “Internet funcionality” is in OFF mode, photos taken will be saved in this folder.

If you have the option “Internet Disclaimer” and the user decides “Print Only” the picture, this photo will also be saved in the folder NoShare.

These photos are saved in this folder but not up to the cloud, not be able to be shared.
The setup menu is very useful for the owner of the PhotoBooth. You can configure the PhotoBooth depending on what kind of service you want to offer to your clients. You can control the timer, check the prices, adjust the camera settings or consult the accounting functions.

To go to the setup menu while the PhotoBooth is in Demo Mode, press the yellow button (Menu) from the Service Control panel inside the PhotoBooth.

**SERVICE CONTROL PANEL**

1. Volume Control lever
2. Menu (Yellow Button): It enters setup Menu and allows options such as pricing, logos, camera adjustments, and features to be changed.
3. Accounts (Black Button): It prints detailed vending report including number of prints available.
4. Credit (Red Button)
5. Coin Counter

**SETUP MENU SCREENSHOTS**

**SETUP MENU CONFIGURATION**

The configurable parameters are divided in 5 groups:

- Products & Prices
- Rentals
- Customize
- Options
- Camera
11.1 PRODUCTS & PRICES

You can set the prices of the different products with the arrows.

### 11.1.1 MONEY

There are several currency options. You can choose the most interesting option for you.
- US Dollar
- Australian Dollar
- Canadian Dollar
- Euro
- British Pound
- Japanese Yen
- UAE Dirham

### 11.1.2 PHOTOBOOTHS

You can set the prices of the different products using the arrows.

You can turn on the options of extra copies and CoinOp Extra Product. In case of not having these options available, these screens will not appear in the game.

You can set the prices of the different products using the arrows.

You can turn on the option of extra copies. In case of not having this option in the setup menu, this screen will not appear in the game.

You can enable/disable the products for each event.

YES ✓ NO ×
11.1.3 MODULES
You can enable/disable.
YES ✓/NO ×
For information see section (6-Using the PhotoBooth 6.4 Options Menu)

11.2 RENTALS

11.2.1 SIGN OPTION
You can chose the Blinking option or the On option.
11.2.2 SHOW ANIMATIONS BEFORE CAPTURE

If you want to show animations before capture, enable this option.

11.2.3 GAME MODE

Use the arrows to configure the game.

**FREEPLAY**
If the option Expo Mode is ON, after the capture will appear the extra product options.

**COIN-OP**
To use the coin-op option the PhotoBooth must have installed a payment option.
**TOKEN**

Configure the duration of each token and the grace plays.

**TIMER**

The PhotoBooth will be a free-play mode from the STAR time to the FINISH time. You can enable / disable this coin-op option before and after the time.
11.3 CUSTOMIZE

11.3.1 LOGO

1-The menu is displayed on the screen.

2-Select customize and activate the logo with the green check mark. (the logo will appear on the 3rd screen, if you can’t see your logo it means that the upload is not correct.

3-Touch “X” EXIT. The PhotoBooth is ready to work.

*It’s very important to follow the exact specifications to upload your logo.

Not working? Please refer to section 13.1 for assistance

11.3.2 TEXT

1-The menu is displayed on the screen.

2-Select customize and activate the text the green check mark.

3-Touch “X” EXIT. The PhotoBooth is ready to work.
11.3.3 DATE

1-The menu is displayed on the screen.

2-Select customize and activate the date the green check mark.

3-Touch “X” EXIT. The PhotoBooth is ready to work.

11.3.4 LOAD FROM USB

Load: To upload your customizations: put the USB Stick in the pc, go to the Setup Menu Customize, and press the LOAD button. If your USB is not detected, press EXIT and enter again to the Setup.

While uploading, appears a screen that disappears only when the software has finished loading.
Check logo and text: You can check the logo and text that will appear in the photos. This screen disappears after a few seconds.
Check logo and text

### 11.3.5 WELCOME/BYE

1. The menu is displayed on the screen

2. Enter to the customized menu and select Welcome/Bye screen and CUSTOM/RANDOM/ NONE or STANDARD

3. Touch “X” EXIT. The PhotoBooth is ready to work
11.3.6 FRAMES

1-The menu is displayed on the screen

2-Enter to the customized menu and select GET FRAMES and CUSTOM / STANDARD or SEASONS

3-Touch “X” EXIT. The PhotoBooth is ready to work

11.4 OPTIONS

You can enable/disable the products for each event.

YES □ NO ×
Defines the parameters for some available features:

**Current Time:** 2012-X-X (Day) XX:XX(Hour)

**Current Time Zone:** 2

**Music on intro:** YES ✔/NO ✗

**Show events shots:** Screen savers of photos already loaded by you. YES ✔/NO ✗

**Internet functionality (WIFI):** If you want to connect with wifi your PhotoBooth OFF, QR, CODE ONLY, UPLOAD ONLY.
- OFF: Deactivate the QR Code and the Human Code
- QR: Activate the QR Code and Human Code
- CODE ONLY: Not appears the QR Code, only the Human Code.
- UPLOAD ONLY: The photos upload to the cloud but only are visible for the rental through MyPhotoCode.com Rentals Login. The users can’t view their photos via online at MyPhotoCode.com

**Internet Disclaimer:** If this option is enabled, during the game, before taking the first picture, a screen appears that asks whether the photo, as well as being printed, also want to share in the cloud to recover at any time. (Print &Share button). In this screen the users can press “Terms of use” and read the info about share their photos to the cloud. The PhotoBooth is going to take pictures of people and minors. Private images are protected by the law. You as the Owner of the PhotoBooth have to know the laws of your area. YES ✔/NO ✗

**Video message:** Select this option to record a video
(IMPORTANT: Internet must be activated) YES ✔/NO ✗

**Default language:** Depending on the version you can change the language.

**Maximum runtime hours:** The PhotoBooth will restart after these hours.

**Touch screen:** Press the yellow button and after 7 seconds press again. Automatically the menu is openend to calibrate the touch screen. (See section 15-FAQS)

**Save a log file to USB:** Plug the USB to the machine and press this button. A LOG file will be saved in the USB.
In the submenu CAMERA, the owner can set the camera zoom position and brightness.

**Background:**
This option is used to capture the depth of your PhotoBooth. This option is used for hats and hairstyles, the background is that appears with this options. If for any reason you had to change the white decal or your decal is old, click SAVE and you will have a snapshot of the background of your photobooth, thus the pictures of hats and hairstyles was not 2 different colors of background.
WHY CONNECT THE PHOTOBOOTH TO THE INTERNET?

By having the PhotoBooth connected to the Internet, you are able to get the most out of the PhotoBooth: alerts, audits, additional products for your clients...

All the photos taken will be uploaded to the Cloud, and your clients will be able to share them via social networks and/or email. You will also have access to statistics regarding your PhotoBooth. This feature will let you know if it is working, if it’s online, if there is any type of issue, and if you are running low on film.

If the PhotoBooth has the credit/debit card payment option, the PhotoBooth needs to be connected to Internet. (Only USA and CANADA)

**WARNING:** Please use DC’s authorized components. DC’s PhotoBooths are manufactured to operate with specific hardware only. Any alterations will void the warranty.
12.1 INTERNET CONNECTION STATUS AT A GLANCE

The PhotoBooth screen displays an icon and a text giving the information you need.

1 Displays the film stock

2 Displays the photos that haven’t been uploaded to the Cloud, if X=0 it means that there are no photos waiting to upload to the Cloud.

```
1: x
```

“x” Internet Functionality is OFF means that your photos are not uploading to the cloud.

```
1: 0
```

green

“0” means that there are no photos to be uploaded, your photos are already uploaded to the Cloud.

```
1: 1
```

green

“1” In green means that the connection to the Internet and to the server is good and the photo is being uploaded.

```
1: 1
```

red

“1” In red means that 1 photo is still pending to be uploaded to the Cloud (waiting for the server connection).

3 Shows if the PhotoBooth is working with the USB stick (USB) or not (HDD).
12.2 CONNECTING VIA ETHERNET

Internet connection

1- Turn OFF the PhotoBooth and unplug the power cord.
2- Check the distance between the Internet connection and the position of your PhotoBooth.
3- Ensure you have an Ethernet cable (RJ45) that is long enough.
4- Take the Ethernet cable (RJ45) and plug it.

**WARNING:** Please turn OFF and unplug the PhotoBooth before doing this process to avoid any injury.
12.3 CONNECTING VIA Wi-Fi

The PhotoBooth needs a Wi-Fi adapter to be able to access to any Wi-Fi network. The Wi-Fi adapter has to be the TRENDNET TEW-648 UB. Other Wi-Fi adapters will not work and will cause malfunctioning.

To connect your PhotoBooth to Internet via Wi-Fi you should connect the USB Wi-Fi adapter to the PhotoBooth.

**WARNING:** use TRENDNET N150 TEW-648UB only. DC’s PhotoBooths are manufactured to operate with specific hardware only. Any alterations will void the warranty.
12.4 SETTING UP THE Wi-Fi NETWORK TO ACCESS THE INTERNET

After connecting the Wi-Fi adapter, you need to link the PhotoBooth to a network to access the Internet. Follow the steps below.

1- Turn “ON” the PhotoBooth.

2- Open the back door and press the yellow button from the Control Panel, to access the menu.

3- In order to upload the photos/videos to the Cloud, we need to turn ON the “Internet Functionality” from the settings menu. Go to OPTIONS and choose the correct option from the “Internet Functionality” menu. If the “Internet Functionality” is OFF the photos will not be uploaded to the Cloud.
4- Once selected the correct “Internet Functionality”, touch on the Wi-Fi button.

5- Touch the “List Available Network” button.
6- A list of available networks appears, select the network you want to connect to. It should have a minimum strength of 60%.

**Warning:** any signal under 60% will not assure a solid connection

7- Enter the network password. Upon touch, a keyboard appears on the screen. Type the password and touch ACCEPT. If the network does not have any password leave it blank and touch ACCEPT.
8- Touch CONNECT.

9- You will see this window appear for a few seconds.
10- Your interface info text will change to "connected to" your selected network, then EXIT setup menu by touching EXIT.

* If the screen shows “disconnected” means that the PhotoBooth failed to connect to that network.

WARNING: use TRENDNET N150 TEW-648UB only. DC’s PhotoBooths are manufactured to operate with specific hardware only. Any alterations will void the warranty.
13.1 GENERAL PROBLEMS

**Problem**
The unit switch is ON, but it does not turn on.

**Causes**
The unit is not plugged in. The voltage is incorrect. Overload: the fuse over the electric socket has been blown.

**Solutions**
Check if the unit is correctly connected to the electric ground. Check if the electric ground is receiving electricity. Be sure that the voltage is correct. Change the fuse.

**Problem**
The fluorescent does not turn on.

**Causes**
The fluorescent lights have been blown. The transformer has been blown.

**Solutions**
Replace the fluorescent lights. Replace the transformer.

13.2 MONITOR’S PROBLEMS

**Problem**
The monitor image looks darker or lighter.

**Causes**
The monitor is not adjusted correctly.

**Solutions**
Readjust the monitor.

**Problem**
The monitor image moves up and down.

**Causes**
The monitor is not adjusted correctly.

**Solutions**
Readjust the monitor.
13.3 MONITOR NO SIGNAL MESSAGE

Check if the PC lights are ON.
If the lights are on then it appears that the PhotoBooth is working but the monitor is not.
Next steps:
When you turn ON the PhotoBooth, can you see any message on the screen?
(ex: manufacturer name, or “NO SIGNAL”)?
If this is the case, the VGA cable is probably unplugged or damaged.
But if nothing is on the screen (when you turn ON the PhotoBooth), please check if there is power to the Monitor. Power cable is probably unplugged from the monitor.

13.4 PRINTER PROBLEMS

Problem
The printer does not switch on.

Causes
The printer is disconnected.
The printer does not receive electric supply.

Solutions
Connect the printer.
Be sure that the cable is correctly connected.

Problem
It prints one or more white lines.

Causes
Thermal head is broken.

Solutions
Replace thermal head.
13.5 PRINTER ERROR

After a printer error please follow the steps:

1. Check the printer lights ON. Should be ON the power light.

2. Check the printer connections, USB and power cable.

3. Check the computer connections, USB from printer to PC.
13.6 PC PROBLEMS

**Problem**
Install a brand new Control Board with Atmel chip and jumpers.

**Causes**
This problem is due to a hardware malfunction.
Check the green Capture Board, as it is probably out or half way in.

**Solutions**
Turn OFF the PC.
Take out the Capture Board. And put it again (all the way in).
Screw in tightly and check again that it is all the way in, and did not move little out during screwing.
Turn ON the PB and check it.

13.7 HARD DRIVE ERROR

This procedure is to check if the BIOS settings are correct for an Automatic BOOT-DVD.
WARNING!!! This procedure is very dangerous and could cause a PC Malfunction. Please read it carefully and follow all steps one by one.

1. Plug in a Keyboard to the PC.
2. Turn ON the PC (or the whole Photo Booth).
3. When the ASRock screen appears, press “F10” several times until the “BIOS SETUP UTILITY” appears on the screen. If it does not come up, and the software continues uploading, then go back to the Step 2.
4. With the Keyboard arrows, move up to the Storage Menu, here we are going to check the following thing:
   - Device Configuration (step 5)
   - Boot Order (step 6)

5. Once you are inside the “DEVICE Configuration” please check the following points:
   - “Hard disk” should be connected at SATA0
   - “CD-ROM” should be connected at SATA1

If everything is OK, press ESC to return the Main menu.
If Hard disk or CD-ROM or Both are not detected, we should check the PC connections.
(Do this work with the PC unplugged from power). Go to step 8
6. Once you are inside the “Boot Order” please check the following points:
   • “ATAPI CD-ROM”
   • “Hard Drive”

   If ATAPI CD-ROM or Hard Drive or Both are not detected, we should check the PC connections. (Do this work with the PC unplugged from power). Go to step 8

7. With the Keyboard arrows, move right to the Advanced Menu here we are going to check the following thing:
   • Select Power-On Option and confirm that the “After Power Loss” is ON
8. Unplug the PC from the power.
9. Open the top cover (there are 2 screws in the top back side of the PC)
10. Check connections as follows:
    Please pull up the green arrows from the DVD ROM and from the Power supply and check the connection as it shows in the following pictures.

**IF The Hard Disk is SATA + DVD SATA it will be like this:**

11. If all connections are fine (as it appears in the pictures), then it is possible that the component, which is not detected at the “IDE CONFIGURATION” Menu, is physically damaged. Please contact Digital Centre for a new part.
13.8 **DONGLE ERROR**

If you switch on the PhotoBooth and the following message appears; “Sentinet HASP key not found (H0007)”, it means that the printer dongle is not well connected. The USB dongle must be connected on P.5 (please see picture).
13.9 CAMERA ERROR
When you take a picture and your screen appears black please check the USB connection from the camera. The USB must be connected on P.10 (please see picture).
13.10 CONTROL BOARD ERROR

Check following points:
1. Check the Control Board Serial Connection “P.2”. (That is the common problem point). (attach 2 pictures: Correct and Error “Please Wait”). This connection is very easy to lose during transport, or when you work at that area.
2. If all connections are good, then check that the Control Board Red LED is ON.
3. If all the 2 points are OK, but still doesn’t work, please send the Control Board to Digital Centre (contact the Support Team before sending).
13.11 SOUND PROBLEMS

**Problem**
The sound does not work

**Causes**
The volume is not correct.
The configuration menu has the sound set to OFF.

**Solutions**
Adjust the volume with the control placed below the test, free-play and start buttons.
Change the sound configuration from the test menu (black button).

13.12 PROBLEMS UPLOADING THE LOGO

**Possible causes:**

1-USB is damaged
   · Let’s make a test to see if it works at the computer.
   · Plug the USB STICK at the front of the PC (HP C2D), and go to Set Up Menu.
     Then exit the Menu.
   · Take a picture by choosing the product you want.
   · After the game, Remove the USB STICK.
   · Plug the USB STICK in your PC or LapTop.
   · Check if the USB STICK contains the PhotoldDownload folder.
   · It should be 2 folders into the PhotoldDownload and your picture should be there.
   · If your picture is not there, the USB STICK is not working properly.

![Diagram of USB stick and folders]

It's recommended to use a USB drive with LED and 2GB of space.

- **USB STICK Off** (LED desactivated)
- **USB STICK On** (LED activated)
- **USB STICK Blinking** (LED activated)
2- The logo specifications/characteristics are not correct
· Plug the USB Stick in your PC or Laptop.
· Locate the logo. Placed on the logo and click the right button on your computer mouse to open properties.
· The properties should be as follows.

Click the right button

· Check the logo specifications

Logo specifications:

- **Name:** logo
- **Size:** width: 800 pixels, height: 600 pixels
- **Resolution:** 300dpi
  We recommend 300dpi, but it will also work with less resolution.
- **Extension:** JPG
- **Color mode:** RGB

If it doesn’t working, consult a professional designer to assist in changing the logo.

ADVANCED USERS: Use the following web site for suggestions; [http://www.webresizer.com](http://www.webresizer.com)
14-CHARACTERISTICS

14.1 CONTROL BOARD DIAGRAMS

DON'T JOIN GND 12v WITH GND 5v !!!

<table>
<thead>
<tr>
<th>PIN NUMBER</th>
<th>SIGNAL</th>
<th>REMARKS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>GND</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>12V</td>
<td></td>
</tr>
<tr>
<td>3, 4, 5</td>
<td>N.C.</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>BLOQUING</td>
<td>PUT THIS TO &gt;= 3v WHEN THE PROGRAM LETS YOU TO USE COINS, MINOR THAN 1v WHEN MC</td>
</tr>
<tr>
<td>7</td>
<td>COIN PULSE CHANNEL 1</td>
<td>U12 PULSE TIME DURATION &gt; 50 msc</td>
</tr>
<tr>
<td>8</td>
<td>COIN PULSE CHANNEL 2</td>
<td>U4 THE PROGRAM DOESN'T USE IT</td>
</tr>
<tr>
<td>9</td>
<td>COIN PULSE CHANNEL 3</td>
<td>U14 THE PROGRAM DOESN'T USE IT</td>
</tr>
<tr>
<td>10</td>
<td>COIN PULSE CHANNEL 4</td>
<td>U5 THE PROGRAM DOESN'T USE IT</td>
</tr>
</tbody>
</table>
14.2 DECALS

You can use images of 300 dpi to personalize the decals if needed. Save in a JPG format.

The size cm (for EUR) or inch (for USA) for each one must be:

1. **(DE3400) DECAL. STRIP #1 Bottom Left Lateral Door (Photo Slot)**
   (30x23 cm - Inch 9,1x11,8)

MAGNETS

1. **Thanksgiving** (55,5x80,5 cm - Inch 21,9x31,7)
2. **Thanksgiving** (55,5x78 cm - Inch 21,9x30,7)
14.3 Diagram Photobooths Parts

- **ME3402**
  - Main Body Top Chassis 2 Monitors. Strip (White)

- **ME3404**
  - Top Back Door 2 Monitors. Strip (White)

- **PL3401**
  - "Look Here" #3 Plastic Left Arrow. Strip (7.5x10 cm Inch 2.96x3.94)

- **EL3707**
  - LED Strip Pure White Colour 12 LEDs. (30.5 cm - Inch 12)

- **CO0007**
  - ICT Dollar Bill Acceptor 12V

- **ME3423**
  - Cover Plate for DBA/Ticket Printer Hole. Strip (White) (15x4 cm - Inch 5.91x1.57)

- **ME3406**
  - Main Body Left Lateral Door (Photo Slot). Strip (White)

- **EL3703**
  - LED Strip Blue Colour. 6 LEDs (15 cm - Inch 6)

- **ME0001**
  - Lock 1314

- **ME3401**
  - Main Body Bottom Chassis 2 Monitors. Strip (White)

- **ME3429**
  - Metal Plate for External Connections (VGA, WIFI, MIC)

- **ME3415**
  - Tilting Camera Back Holder. (Raw Metal)

- **ME3413**
  - Stand Up 4 Monitors Lock. Strip (Aluminum)

- **ME3403**
  - Bottom Back Door 2 Monitors. Strip (White)

- **ME3411**
  - Back Metal Handle

- **ME4632**
  - Cover Plate for Bill Acceptor Hole. (White) (12x15 cm - Inch 4.72x5.91)

- **ME3405**
  - Main Body Back Door. Strip (White)

- **PL0016**
  - Polyurethare Wheel D-100. (Strip)
14.4 PARTS LIST

CA0006  BILL READER CABLE ICT-DC. 12V (92,5 cm - Inch 36,41)
CA0007  BILL READER CABLE MEI-DC. 110V
CA0004  NETWORK CABLE 50 CM (INCH 19,69)
CA2912  POWER CORD 230V - EUR
CA2902  POWER CORD 110V - USA
CA3400  MAIN POWER CABLE (4 MONITORS + PC + PRINTER). STRIP
CA3402  VGA CABLE M/M. (180 cm - Inch 70,87)
CA3403  VGA CABLE M/M. (150 cm - Inch 59,06)
CA3404  VGA CABLE M/M. (100 cm - Inch 39,37)
CA3405  VGA CABLE M/M. (300 cm - Inch 86,61)
CA3407  USB EXTENSION AM/AF. (180 cm - Inch 70,87)
CA3409  VGA CABLE TO 4 MONITORS
CA3410  CABLE FROM CONTROL BOARD TO SERVICE PANEL + SPEAKERS + LED
CA3411  INTERNAL PC 12V DIVIDER
CA3412  TOUCH CABLE FROM TOUCHBOARD TO USB PC & 12V ADAPTOR (200cm - Inch 78,74)
CA3413  TOUCH CABLE 12V ADAPTER (44cm - Inch 17,32)
CA3414  USB CABLE FROM PRINTER TO PC. AM/BM (180 cm - Inch 70,87)
CA3415  LED CABLE. (BLACK) (53 cm - Inch 20,87)
CA3416  JACK STEREO CABLE. (180 cm - Inch 70,87)
CA3417  USB CABLE AM/AF-PANEL. STRIP (50 cm - Inch 19,69)
CA3422  SERIAL CABLE FROM PC TO CONTROL BOARD. STRIP (200 cm - Inch 78,74)
CA3425  CABLE FROM EXTERNAL MIC. JACK TO PC
CA3426  CABLE FROM CONTROL BOARD TO LED
CA4406  MINI VGA F/F ADAPTOR (PC TO MONITOR)
DE3400  DECAL. STRIP # 1 - BOTTOM LEFT LATERAL DOOR (PHOTO SLOT) (30x23 cm - Inch 9,10x11,80)
DE0001  DECAL. Share Secure (QR Photo Planet) (16,2 x 37,2 cm - Inch 6.4 x 14.6)
DE3401  DECAL. SOCIAL NETWORKS. TOP RIGHT/LEFT LATERAL (WHITE) (Strip / I-Go) (6,5x50cm - Inch 2.4 x 15.7)
EL3400  FULL HD CAMERA
EL3420I  CONTROL BOARD V4.0 EVO LED (220V) 3 RELÉS
EL3419  CONTROL BOARD V4.0 EVO LED (110V) 3 RELÉS
EL3403  LED-ATMEL CHIP ON CONTROL BOARD WITH SOFTWARE EVO LED
EL3404  LCD MONITOR 19'' HANNNS
EL3707  LED STRIP PURE WHITE COLOUR - 12 LEDS. (30,5 cm - Inch 12)
EL3703  LED STRIP BLUE COLOUR. 6 LEDS (15 cm - Inch 6)
EL3406  FILTER 2 FUSES STANDARD 6A
EL3407  TOUCH BOARD
EL3408  FAN (2 UNITS 12V) TWIN
EL3604  SERVICE CONTROL PANEL - MODEL 2
EL3410  SPEAKERS 1W. (7,5 cm - Inch 2,95)
EL3411  LED STRIP CONNECTOR M/M (FROM EL3405 TO CA3415)
EL3417  TRANSFORMER 2A 12V
GL3400  SCREEN GLASS 19"
GL3401  TOUCH SCREEN GLASS 19"
ME0001  LOCK 1314
ME0002  KEY FOR LOCK 1314
ME3400  MAIN BODY CHASSIS. STRIP (WHITE)
ME3401  MAIN BODY BOTTOM CHASSIS 2 MONITORS. STRIP (WHITE)
ME3402  MAIN BODY TOP CHASSIS 2 MONITORS. STRIP (WHITE)
ME3403  BOTTOM BACK DOOR 2 MONITORS. STRIP (WHITE)
ME3404  TOP BACK DOOR 2 MONITORS. STRIP (WHITE)
ME3405  MAIN BODY BACK DOOR. STRIP (WHITE)
ME3406  MAIN BODY LEFT LATERAL DOOR (PHOTO SLOT). STRIP (WHITE)
ME3407  MONITOR 19'' HOLDER. STRIP (RAW METAL)
ME3408  MONITOR 19'' (4th) HOLDER FOR FUTURE EXPANSION. STRIP (RAW METAL)
ME3409  PRINTER HOLDER CP9550DC. (RAW METAL)
ME3410  PC HP-C2D HOLDER. (RAW METAL)
ME3411  BACK METAL HANDLE
ME3412  CHASSIS MONITOR’S Locker FOR TRANSPORT. STRIP (WHITE)
ME3414  TILTING CAMERA FRONT HOLDER. (WHITE)
ME3415  TILTING CAMERA BACK HOLDER. (RAW METAL)
ME3417  PRINTER DONGLE BRACKET. (INOX)
ME3429  METAL PLATE FOR EXTERNAL CONNECTIONS (VGA, WIFI, MIC)
ME3418  LED SUPPORT FOR 12 LEDS (RAW METAL) (2.5x28 cm - Inch 0.97x11.02)
ME4411  LED SUPPORT FOR 6 LEDS (RAW METAL) (2.5x16 cm - Inch 0.97x6.24)
ME4414  SET 2 PRINTER SUPPORT GUIDEWAY
ME4408  PRINTER SUPPORT I-GO / strip
ME3423  COVER PLATE FOR DBA/TICKET PRINTER HOLE. STRIP (WHITE)
(15x4 cm - Inch 5.91x1.57)
ME4632  COVER PLATE FOR BILL ACCEPTOR HOLE. (WHITE) (12x15 cm - Inch 4.72x5.91)
PC0001  DONGLE USB SECURITY AND SOFTWARE
PC0004  RAM MEMORY MODULE. DDR2 5300 667 (512 Mb)
PC0005  HARD DRIVE SATA
PC0006  DVD READER SATA
PC0007  PC PROCESSOR HP-C2D
PC0008  PC MOTHER BOARD HP-C2D
PC0009  PC POWER SUPPLY HP-C2D
PC0011  PC HP-C2D
PC0013  PC BUTTON BATTERY 2032
PC0016  VIDEO CARD 4 MONITOR
PC0025  PC COVER PAINTED
PC0024  USB 3.0 PCI CARD (3EXT+1INT)
PL0005  METHACRYLATE DC. STRIP (BLUE) (14x54 cm - Inch 5.51x21.21)
PL0016  POLYURETHANE WHEEL D-100. (STRIP)
PL0032  PLASTIC PB CHASSIS PROTECTION FOOT
PL3400  “LOOK HERE” #3 PLASTIC ARROW RIGHT (7.5x10 cm - Inch 2.96x3.94)
PL3401  “LOOK HERE” #3 PLASTIC ARROW LEFT (7.5x10 cm - Inch 2.96x3.94)
PR9550  PRINTER MITSUBISHI CP9550DW-DC
WO3400  WOOD PC BASE. STRIP (RAW)
WO3401  WOOD PRINTER BASE. STRIP (RAW)
PL0001  RUBBER BAND PROTECT TO FALLING DOWN THE MONITOR
PL0002  BOOT DVD PLASTIC HOLDER
PL0033  CLAMP-SCREW MOUNT EXWHC2-500-01
SC3408  WHEELS SET SCREW. STRIP
SC3422  PCB FOOT
SE0046  HOLDING CLAMP ATC-22
SE0055  RJ45 CONNECTOR F/F
SE0052  HEAT SHRINK TUBE 1.91 cm
SE3402  TRANSFORMER SOCKET PLASTIC BASE. (WHITE)
SE3410  USER MANUAL STRIP
PK0002  BUBBLE PLASTIC FILM
PK0001  SHRINK-WRAPPING PLASTIC FILM
PK0012  STRAP (BLACK) 13 MM (1200 M)
PK3403  CARDBOARD BOX PACK. STRIP (59x72x130 cm - Inch 28.01x28.08x50.7)
PK3401  WOOD PALLET. STRIP (89x61 cm - Inch 28.74x35.03)
RECOMMENDATION: USE EMPTY USB STICK

Whenever you create an USB Stick for a new event, make sure the USB stick does not contain photos of past events, this could lead to mix photos of past events with new events, and even lose some photos. To ensure this, check if your USB Stick has a folder called PhotoldDownload and make sure this folder is empty. If the USB Stick does not have this folder, do not worry, when you plug the USB Stick at the PhotoBooth, this folder will be created automatically.

NOT DETECT THE USB STICK

Please try the following procedure.
1-Plug the USB stick
2-Go to configuration and press LOAD, if it says USB not found then EXIT the configuration and GO IN again.
3-Maybe the first time it does not have enough time to recognize, it but the 2nd time probably yes. If it keeps saying USB not connected, please try another one.

RECOGNITION DEVICE

When you connect the USB sometimes it takes a while to be recognized by the computer.

CARD READER

If you want a card reader please contact DCA.
Sales: Ph: +1.305.387.5005 / sales@dc-image.com
Tech Support: Ph: +1.305.387.5115 / support@dc-image.com

WARNING: Is very important connectar card reader in the slot indicated (see section 4.2)

TOUCH SCREEN CALIBRATION

Press the yellow button and after 7 seconds press again. Automatically the menu is openend to calibrate the touch screen.
Calibrate the screen:
Touch the center of the target (1 time only)

After the 3 targets, drag your finger all around the screen to make sure the cursor follow finger and press OK.
PRINTER TRANSPORTATION

The transportation of the printer will be in their original packaging or suitably protected to prevent damage to the internal mechanism.

BOOT DVD

To Update the Machine or change the software version, please follow these steps:

1. Open the DVD Driver.
2. Insert the “Boot DVD”.
5. Wait while the restore program reinstalls the software (a progress bar appears on the screen). The time process is about 30 minutes.
6. A black screen appears when the process finishes.
7. Extract the DVD disk.

CUSTOMIZED FRAMES:
If you have customized frames and/or logos now is the time to upload.

CUSTOMIZED FRAMES. If you have customized frames and/or logos now is the time to upload.
To upload your customizations: put the USB Stick in the pc, go to the Setup Menu Customize, and press the LOAD button. If your USB is not detected, press EXIT and enter again to the Setup.
To view your frames, in the Setup menu, the Frames Option has to be in Custom mode.
Here below we are going to explain how to read a print report.

To get a print report you should press the black button on the service control panel:

![Print Report Button]

1. **Report number**: number of the report
2. **Date**: date and hour when the report has been made
3. **Software**: software version
4. **Plays**: number of plays done between the last report and this
5. **Coins**: number of coins that has been gained between the last report and this
6. **Errors**: number of errors that your PhotoBooth has had between the last report and this
7. **Total**: number of plays by type between the last report and this
8. **Each line shows a session of your PhotoBooth between the last report and this Sample:**

   **Sample:**
   
   10-02-2014 9:38 – 10-02-2014 20:40 Plays: 6; Cash: 18; Stock: 46
   
   The PhotoBooth was turned ON on October 2nd at 09:38 and was turned OFF on October 2nd at 20:40, during this session 6 plays has been made, 18 cash (the PhotoBooth was on Freeplay mode) and stock of film that remains in the printer is 46 (the PhotoBooth can make 46 plays more)
16-OPTIONALS

Strip Cover

Protect your PhotoBooth
This waterproof cover will keep your photobooth completely protected from the weather, even when it’s out in the open. The cover is in a canvas bag for easy mobility.

Microphone kit

• High quality external Microphone
• Microphone support with screws
• XLR - Jack microphone cable

kit wifi

With this kit it is possible to establish a connection with the Internet in your PhotoBooth without any cable.
Flight case

Backup

Printer 9550

Printer 9810